

Appendix D

Replacement conditions as agreed by Spelthorne bough council and Tesco licensing team :

Prevention of crime and disorder

Closed-circuit television

1. A CCTV camera system capable of providing good quality images in all lighting conditions shall be used. Cameras shall cover the licensable area. Images will be retained for a period of at least 31 days and be made available to all responsible authorities on request for evidential purposes, in accordance with the relevant data protection legislation
2. The CCTV recording equipment shall be kept under the control of the premises licence holder (PLH) and/or another named responsible individual.
3. There shall be sufficient members of trained staff available to be able to view CCTV footage and to download the footage with the minimum of delay at the reasonable request of all responsible authorities
4. CCTV will be recording all times when premises is open, and the recordings will be of evidential quality in all lighting conditions and be of sufficient quality to produce in court or a hearing.
5. The CCTV will be capable of taking a head and shoulders image of persons entering the shop.
6. The CCTV system shall be maintained in effective working order

Staff training

7. All staff selling alcohol shall be authorised to sell alcohol in writing and a record of the authorisation will be kept in the shop available for inspection.
8. All staff shall receive appropriate training prior to selling alcohol. The training will cover matters such as Challenge 25, proxy sales, and other relevant matters as appropriate.
9. Staff training will be refreshed every 12 months. Records of staff training along with any training material used must be kept by the Designated Premises Supervisor (DPS) or the Premises Licence Holder (PLH) and be made available to responsible authorities on request. Training records shall be signed or digitally stamped in respect of the training received.

10. The premises shall operate a refusals policy as follows - staff will be trained so that alcohol will not be sold to:

- Any person who is drunk or appears to be drunk;
- Any person suspected of trying to buy alcohol for another person who is drunk or appears to be drunk;
- Any person unable to provide valid ID when requested by staff;
- Any person who is verbally or physically abusive towards staff or customers.
- To any person suspected of trying to buy alcohol for another person(s) who may be underage.

Incidents

11. An incident log (either a paper record or electronic) shall be maintained to record any activity of a criminal or anti-social nature, witnessed by staff or reported to them. The log shall record the date and time of the incident and a description of the incident. It will also record details of any complaints received. The incident log shall be made available for inspection by authorised officers.

Prevention of public nuisance

12. A notice will be on display in the premises asking customers to leave the premises quietly.

Protection of children from harm

13. Staff will be trained to ask any person who looks under 25 and tries to purchase alcohol to prove their age by producing an acceptable form of photographic ID such as a passport, photo driving licence, military ID and PASS accredited proof of age cards and any other ID approved by the home office.

14. The premises will operate a Challenge 25 age verification scheme, in relation to the sale of alcohol. Posters shall be clearly displayed at the entrance to the premises, at least one behind the till and on the shelves where the alcohol is displayed, advising customers that such a scheme is in operation

15. Online deliveries containing alcohol will require a challenge 25 check at the point of delivery.

